

Joanna Briggs Institute

Scientific Committee

Minutes

Minutes of the 2nd Scientific Committee meeting for 2017 held in Norwich 55 Meeting Room 3.01, Thursday, 11th May 2017 commencing at 4.00pm

1. WELCOME

The Chair welcomed all present.

2. PRESENT

Assoc. Prof Zachary Munn (Chair), Assoc. Prof Zoe Jordan, Assoc. Prof Ed Aromataris, Assoc. Prof Craig Lockwood, Dr. Micah Peters, Dr. Catalin Tufanaru, Dr Lucylynn Lizarondo, Ms. Alexa McArthur, Dr Jared Campbell, Prof Hu Yan, Dr. Hanan Khalil, Assoc. Prof Christina Godfrey, Prof Fiona Bath-Hextall, Assoc. Prof Trish McInerney, Mrs. Pam Fletcher (Minutes)

APOLOGIES

Mr. Sandeep Moola, Dr Matthew Stephenson, Dr Natalie Cutri & Ms. Dagmara Riitano,

3. MINUTES

The minutes of the 1st meeting of the Scientific Committee for 2017 held on 15th February 2017 were moved by Dr Micah Peters and seconded by Dr Lucylynn Lizarondo as an accurate record.

4. MATTERS ARISING FROM PREVIOUS MINUTES

Refer to table at end of Minutes

5. FORMAL BUSINESS

5.1. SYNTHESIS – Assoc. Prof Ed Aromataris

5.1.1. 2017 Online Reviewers Manual update

- Five chapters have now been uploaded.

5.1.2. Methodology groups updates and chapter review

5.1.2.1. Effectiveness

- Group has not met recently but chapter being prepared for upload.

5.1.2.2. Psychometric

- Yuri Jadotte has left the group due to his commitments with economic methodology group.
- Michelle Block from Indiana Centre has joined the group
- Teleconference during March saw scope of work divided into sections with sub-groups working on each.
- The group discussed the mnemonic for inclusion criteria. The frontrunner is:
 - P – Population
 - I/C – Instrument(s) or Construct
 - Reviewers may nominate specific named instrument(s) that they wish to assess the properties of, or they may specify a construct of interest e.g. quality of life, depression etc. to assess all relevant instruments measuring that construct.
 - O – Outcomes (psychometric properties)



- Outcomes of interest refer to the psychometric properties of measurement instruments e.g. validity, reliability, responsiveness, etc.

5.1.2.3. Qualitative

- Met by Phone link during first Quarter
- Will undertake two qualitative systematic reviews this year which would be used as the basis of a program of evaluation
- Two protocols have been drafted, circulated for comment, and now submitted to the JBISRIR for peer review
- Anticipate completion of peer review and finalization of the protocols during May
- Both reviews are projected for completion and publication this year
- Evaluation papers submitted for publication in 2018

5.1.2.4. Prevalence and Incidence

- Abstract for workshop submitted for Global Evidence Summit (GES)
- Draft article for a future methodological paper for the JBISRIR is in development
- Paper will focus on the prevalence CA tool
- Guidance being uploaded to online Reviewers Manual

5.1.2.5. Scoping

- Deborah Parker has left the group
- Working on a 2 new papers together
- Will present a paper at GES (if abstract accepted)
- Micah and Christina have been invited to facilitate a workshop on scoping reviews with the PRISMA-ScR group at the GES (if abstract accepted)
- Micah & Christina have been invited to facilitate a workshop on scoping reviews with the GESI group at the GES (if abstract accepted)
- The reviewers' manual chapter (online version) has been updated
- Micah is working toward developing closer collaborations and ties with the PRISMA-ScR group and is a member of two working groups for the development and finalization of the PRISMA ScR checklist.

5.1.2.6. Etiology and Risk

- The Chapter is with Ed for final review, prior to publication.

5.1.2.7. Umbrella

- Survey to go out to those who have used the methodology; out with group at moment, then teleconference to discuss later this month.
- Ethics approval to be sought prior to upload on 'Survey Monkey'

5.1.2.8. Text and Opinion

- Abstract submitted to GES; awaiting outcome prior to next teleconference.

5.1.2.9. Economics

- Some group members have been in email contact preparing work for 2017, focusing on appraisal tools
- Ed then Yuri currently editing chapter, prior to upload
- A scholar visiting JBI for four months (from Brazil) will do a cost effectiveness review
- Questions being prepared to be in his review and obtain two more publications

5.1.2.10. Mixed methods

- Framework to summarize process of revisions required has been circulated twice to group for feedback, with not many responses.
- Approval for an internal review by JBI Staff approved by this Committee.

5.1.2.11. Diagnostic Test Accuracy

- No contact since last meeting

5.1.2.12. LoE/GoR

- Progress in this group has slowed down with the GRADE Centre coming online

Ed asked that all conveners and chairs of the methodology groups ensure their face- to-face meeting in Cape Town be kept front of mind.

5.1.3 Critical appraisal tools

- Last two years spent developing and updating JBI Critical Appraisal (CA) tools.
- Now have 13 official CA tools that have been endorsed by this Committee.
- Plan to consolidate & publish them in a methodological issue of a peer reviewed journal.
- Formal testing will be done (as this is an aim of the committee for 2017).
- Sub Committee formed to develop a framework to assist group convenors to validate the tools in a structured way with guidance on elements to consider
- Want to make sure all tools are validated and up to standard in next 12-18 months
- Hu Yan reiterated the need for a CA tool to use with Evidence Summaries
- Craig responded that item was difficult due to need to synthesize diverse content
- Catalin suggested that an Evidence Summary would be similar to a 'rapid review'

5.2. TRANSFER – Assoc Prof Zac Munn

5.2.1. Transfer Science Program: SUMARI report

- SUMARI now being used by all JBI special users
- Prioritizing backlog of fixes.
- Working primarily on getting SUMARI integrated to Wolters Kluwer
- Hope to be ready for commercial release by early July.
- Continuously updating SUMARI and version release imminent
- Fiona queried availability of Meta-Analysis label changes. Zac advised label changing is high on list of fixes required.

5.3. IMPLEMENTATION – Ms Alexa McArthur

5.3.1. Implementation methods group report

- Not had meeting during 2017
- Alexa and Craig working together on a 'stock take' of resources
- Will hold a working group meeting in next month or so.
- Moves to form a small (internal) working group to prepare an on-line Implementation manual
- Stakeholder work (not usual JBI constituency) is in formative stage; proposing to do a Delphi study
- Want to talk with health care organizations outside of JBI membership and individuals from quality accreditation agencies to gain understanding of what they consider to be important in terms of context analysis, facilitation and evaluation in relation to the JBI Model and Implementation
- Doing some literature study searching showing Delphi techniques in Implementation
- Hope to prepare full briefing, for group, by end of June 2017
- Hu Yan looking forward to new PACES; informed it is still a while away.

6. MATTERS FOR REPORTING

6.1. JBISRIR Report

- Ed referred to library attachment sent with this meetings papers
- Journal is busy, as always, receiving approx. ten new submissions a week
- This report will be more informative and will change over time due to availability of metrics - Reached 100,000 site visits during March 2017
- Focus on social media has driven traffic to the JBISRIR site
- Natalie now to revitalize indexing of the journal
- Editorial Board meeting minutes circulated recently
- Revised author guidelines will be uploaded shortly
- Support package for peer reviewers also to be uploaded soon

7. MATTERS FOR NOTING

7.1. Timetable of Meeting dates

- Four meetings this year, with 3rd meeting in Cape Town

7.2. New Terms of Reference

- Available with supplied papers

7.3. Aims and objectives of the Scientific Committee for 2017.

8. ANY OTHER BUSINESS

Trish advised GES abstract submission acceptance are finished and notification of outcomes imminent.

Christina proposed a new methodology group for rapid reviews of which she is happy to be a member. A colleague Dr Andrea Tricco (not a member of JBI) has funding to write guidelines and also keen to be a part of group.

9. DATE OF NEXT MEETING

The next meeting will be on Wednesday 13th September 2017, in Cape Town time TBA.

Meeting closed at 4.40pm



Date	Agenda Item	Action	Person	Due Date / Status	Status
15/2/2017	4.1	Send out the LoE/GoR critical appraisal flowchart for testing	Zac	In progress	In progress
15/2/2017	4.3	SUMARI webpages to be updated for commercial release	Zac	In progress	In progress
15/2/2017	5.1.2.12	Director of GRADE centre will see what support can be given to JBC.	Zac	Complete	Complete
15/2/2017	7.3	Hanan and Zac to discuss suggestion separately to this committee that the IJEBHC be considered as a Journal to publish another article on Methodological papers, as previous article was very highly cited which will also help with Impact Factor of her Journal.	Zac & Hanan	Complete	Complete
11/5/2017	5.1.3	Discuss best CA tool to use on Evidence Summaries	Implementation team	On hold till next item actioned	On hold
11/5/2017	5.1.3	Provide clarification to why revert to primary literature and context for wanting to undertake appraisal so we can understand scenario better	Hu Yan	September	In progress
11/5/2017	8	Proposed new method group for Rapid reviews will be discussed internally.	Zac	In progress	In progress