

## Joanna Briggs Institute

### Scientific Committee

#### Minutes

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Minutes of the 1st Scientific Committee meeting for 2017 held in SPRH Norwich 55 Meeting 3.01, Wednesday, 15<sup>th</sup> February 2017 commencing at 8:33am

#### 1. WELCOME

The Chair welcomed all present.

#### 2. PRESENT

Assoc. Prof Zachary Munn (Chair), Assoc. Prof Ed Aromataris, Assoc. Prof Craig Lockwood, Dr. Micah Peters, Dr. Catalin Tufanaru, Mr. Sandeep Moola, Dr Lucylynn Lizarondo, Dr Jared Campbell, Dr Matthew Stephenson, Prof Hu Yan, Dr. Hanan Khalil, Assoc. Prof Christina Godfrey, Prof Fiona Bath-Hextall, Mrs. Pam Fletcher (Minutes)

#### APOLOGIES

Ms. Alexa McArthur, Ms. Dagmara Riitano, Assoc. Prof Trish McInerney

#### 3. MINUTES

The minutes of the 4th meeting of the Scientific Committee for 2016 held on 7th November 2016 were moved by Assoc. Prof Ed Aromataris and seconded by Mr. Sandeep Moola as an accurate record.

#### 4. MATTERS ARISING FROM PREVIOUS MINUTES

1. LoE/GoR working group critical appraisal flowchart has not been sent out for testing yet.  
**ACTION:** Send out the LoE/GoR critical appraisal flowchart for testing by 10 May (next meeting)
2. Effectiveness chapter status to be discussed during this meeting.
3. Link from Reviewers Manual/SUMARI page to Critical Appraisal tools needs to be re-worked.  
**ACTION:** SUMARI webpages to be updated by 10 May (next meeting)
4. The update goals and aims for 2017, to be discussed during this meeting

#### 5. FORMAL BUSINESS

##### 5.1. SYNTHESIS – Assoc. Prof Ed Aromataris

##### 5.1.1. 2017 Online Reviewers Manual update

- Three chapters have been uploaded already.
- Is progressing, but delayed- hope within next month.
- Email advice when completed will be sent.
- Conveners will have access to site to make changes online.

##### 5.1.2. Methodology groups updates and chapter review

##### 5.1.2.1. Effectiveness

- Once access to site is available text will be transferred and necessary changes made.



5.1.2.2. Psychometric

- Held a face-to-face meeting of the group during the JBI 20th conference
- Good skill coverage in group; now have a statistician
- Next teleconference later this month

5.1.2.3. Qualitative

- Presented work at Cochrane Colloquium last year, which generated a lot of interest.

5.1.2.4. Prevalence and Incidence

- Planning to submit workshop for Global evidence Summit (GES)
- Made minor changes to chapter for online Reviewers manual
- Created CSR course for Prevalence and Incidence
- The Critical Appraisal tool continues to be regularly cited.
- Critical Appraisal tool to be evaluated this year

5.1.2.5. Scoping

- Meeting held in Toronto about PRISMA reporting guidelines went well.
- JBI'S methodology formed a big part of the guidelines which will be heavily cited
- Dr Christina Godfrey and Dr Micah Peter invited to facilitate a workshop at the GES
- Continuing to write guidelines and companion papers with the PRISMA group

5.1.2.6. Etiology and Risk

- The Chapter is being finalized prior to review by Ed.

5.1.2.7. Umbrella

- Group met at JBI 20th conference in November 2016
- Survey to go out to those who have used the methodology; for feedback on revisions required
- Doing an empirical analysis in how the Critical Appraisal tool works compared to AMSTAR and ROBIS
- Chapter is already in on-line manual

5.1.2.8. Text and Opinion

- Had a face-to-face meeting at the Nov conference. Plans for 2017 include working to identify a topic to undertake a text and opinion systematic review together, using the new version of SUMARI. This would be good for us as a methodology group to undertake a review together, to work further on the issues surrounding text and opinion reviews.
- Planning to submit an abstract for the GES to conduct a workshop with a focus on conducting a text and opinion SR, and the issues involved.



5.1.2.9. Economics

- Group not yet met together
- Yuri and Ed currently going through manual to identify items to concentrate on updating in 2017
- Pallav Bhatt, a Health Economist from JBC India has joined group

5.1.2.10. Mixed methods

- At meeting in November 2016 group agreed the manual needs significant revisions
- Developed a framework to summarize process of revisions required
- Framework out with group, awaiting feedback
- Identified sections within manual to retain or amend

5.1.2.11. Diagnostic

- Working on an exemplar systematic review to be published in JBISRIR

5.1.2.12. LoE/GoR

- Some cross over with new GRADE centre here at JBI, including group mergers
- Working on Critical Appraisal Flow Chart mentioned under item 4.1
- Christina asked if possible to provide webinar on assigning Grades of Recommendation, using CONQUAL, and completing Summary of Findings

**ACTION:** Zac, as Director of GRADE centre will see what support can be given to JBC.

**5.2. TRANSFER – Assoc Prof Zac Munn**

**5.2.1. Transfer Science Program: SUMARI report**

- Chair advised that version 1.0 was launched at JBI 20th Conference in November 2017
- Special Users migrated across to new SUMARI
- New CSR rolled out – feedback good on new materials and software- few bugs identified and being addressed now.
- Planning commercial launch during first quarter year.
- Integrating with OVID at present.
- Updated instructional Videos on JBI YouTube channel

**5.3. IMPLEMENTATION – Ms Alexa McArthur**

**5.3.1. Implementation methods group report**

- Had a face-to-face meeting at the Nov conference.
- Regular teleconferences have been planned for 2017, with ongoing work to develop the JBI Implementation methodology manual.
- PACES link to EMRs and QI systems is complicated
- Gaining user experiences and stories on PACES
- Optimistic on how to maximize utility within existing accreditation and credentialing systems globally.
- Confirmed to all that software does currently work

## 6. MATTERS FOR REPORTING

### 6.1. JBISRIR Report

- Ed referred to library attachment sent with this meetings papers
- Natalie Cutri has returned to part time work with Library team in a role shared with Dagmara Riitano
- Natalie's focus will be on promotion of the Journal, with a greater social media presence.
- Mentions of JBISRIR's highlighted articles placed in WK newsletter globally
- Extra issue prepared and published prior to end of 2016
- Plan on another bumper issue mid-2017 to clear content and alleviate delays
- Journal platform improved in look and usable on mobile devices now.
- Editorial Board meeting to be held in 4-6 weeks' time

## 7. MATTERS FOR NOTING

### 7.1. Timetable of Meeting dates

- Four meetings this year, with 3rd meeting in Cape Town

### 7.2. New Terms of Reference

- Available with supplied papers

### 7.3. Aims and objectives of the Scientific Committee for 2017.

- The Chair advised of continual update of SUMARI with work to be done in Analytical modules
- SUMARI will continue to be updated with changes, made from received feedback
- Feedback will continue to be reported to this group.
- Publish 2017 Reviewers manual on line, and kept up to date by the Methodology group conveners
- Evaluate and test the newly created Critical Appraisal forms
- Journal guidance to be updated regarding SUMARI and on-line Reviewers Manual
- Looking as user stories for PACES and POOL

Hanan requested the IJEBHC be considered as a Journal to publish another article on Methodological papers, as previous article was very highly cited which will also help with Impact Factor of her Journal.

**ACTION:** Hanan and Zac to discuss this suggestion separately to this committee

## 8. ANY OTHER BUSINESS

Craig confirmed his qualitative method groups' availability to offer guidance to JBISRIR's Editor-in-Chief on qualitative manuscripts. Guidelines will acknowledge and highlight the people that underpin the journal

Zoe mentioned the impact factor of JBISRIR, which is an issue for the JBC. Any ideas to move along the impact factor please let Ed know

Ed advised on indexing of the Journal – Natalie will also re-visit this

GES abstracts can showcase JBI methodologies and close Wednesday 1 March 2017

## 9. DATE OF NEXT MEETING

The next meeting will be on Thursday 11th May 2017, at 3pm Adelaide time.

Meeting closed at 9.10am