

Joanna Briggs Institute

Scientific Committee Minutes

Minutes of the 4th Scientific Committee meeting for 2016 held in the Ferguson Room, National Wine Centre, Adelaide Monday 7th November 2016 commencing at 12.40pm.

1. WELCOME

The Chair welcomed all present to this annual face-to-face meeting.

2. PRESENT

Assoc Prof Zachary Munn (Chair), Assoc Prof Ed Aromataris, Assoc. Prof Craig Lockwood, Dr. Micah Peters, Dr. Catalin Tufanaru, Ms. Alexa McArthur, Mr. Sandeep Moola, Dr Lucylynn Lizarondo, Dr Jared Campbell, Ms Dagmara Riitano, Dr Matthew Stephenson, Prof Hu Yan, Dr. Hanan Khalil, Assoc. Prof Christina Godfrey, Prof Fiona Bath-Hextall, Assoc.Prof Trish McInerney, Mrs. Pam Fletcher (Minutes)

3. MINUTES

The minutes of the 3rd meeting of the Scientific Committee for 2016 held on 17th August 2016 were moved by Dr. Jared Campbell and seconded by Dr Lucylynn Lizarondo as an accurate record.

4. MATTERS ARISING FROM PREVIOUS MINUTES

Action item from the LoE/GoR working group critical appraisal flowchart has not been sent out for testing yet. The remaining five actions have been completed.

ACTION: Send out the LoE/GoR critical appraisal flowchart for testing

5. FORMAL BUSINESS

SYNTHESIS- Assoc Prof Ed Aromataris

5.1 2016 Reviewers Manual update

- An on line, wiki style web page has been created, tested and instructions completed.
- There will need to be some updates to some content and terminology.
- Some chapters have been uploaded already.
- After conference instructions will go to conveners for upload.
- Hope to finalize by end 2016.
- Craig's question on book from America was answered by Christina that there would be no conflict- it will be basic and for practitioners. Authors must cite the reviewer's manual.

5.2 Methodology groups updates and chapter review

5.2.1 Effectiveness

- Effectiveness Chapter: final edits/revisions discussed with the Editors of the JBI Manual (Ed and Zac)
- Final version of the Effectiveness Chapter ready for copy-editing by early November.
- Catalin is working on two supplementary chapters (to be presented as separate chapters, not part of the current methods chapters): I. Generalizability and Applicability of the results of systematic reviews of effectiveness; II. Use of conceptual models/theoretical frameworks in systematic reviews of effectiveness

ACTION: Effectiveness chapter copy-edited and uploaded online by the end of 2016.

5.2.2 Psychometric

- Dr. Samuel Lapkin from Centre for Evidence-Based Initiatives in Health Care, NSW, has joined the group and taken on role of Chair.
- We have organized a face-to-face meeting of the group to be held during the conference

5.2.3 Qualitative

- Presented work at Cochrane conference in Seoul last month, which generated a lot of interest.

5.2.4 Prevalence and Incidence

- Finalizing critical appraisal tool write up for the JBISRIR special edition of Implementation reports.
- Ed presented this work at the Cochrane conference in Seoul last month.
- Group from Argentina doing similar work and would like to stay in touch with JBI
- Would like to do some further testing and validation of the tool, but have not begun this process as yet.

5.2.5 Scoping

- The attention to this methodology has been remarkable, with Micah being invited to attend an Expert Panel Meeting of Le Carshin Institute's knowledge Meeting at St Michaels Hospital, Toronto to participate in an extension of the PRISMA statement for scoping reviews. This is registered with EQUATOR. He will be an author on the guidelines created there, later in November.
- Congratulations to Micah from the Scientific Committee on this achievement.
- Dr Christina Godfrey will also attend the above meeting.

5.2.6 Etiology and Risk

- The Chapter has been further revised based on Ed's feedback, particularly in relation to 'synthesis/meta-analysis' section.
- The final version of this chapter has been reviewed by Ed and Zac.

5.2.7 Umbrella

- Ed is scripting a paper aligned to the appraisal tool.
- The paper will go to the groups for items within the tool, by the end of 2016
- It was also presented at the Cochrane conference in Seoul during November, where the amount of work done was well received and appreciated amount of work involved.

5.2.8 Text and Opinion

- The group has no progress to report since last meeting, but plans to meet face-to-face at the November conference for further discussion.
- Adam Cooper from the San Francisco Centre is keen to join the group.

5.2.9 Economics

- Yuri Jadotte will chair and Ed will remain as Convener.
- Will begin to go over guidance soon.
- Need a Health Economist- maybe a colleague of Yuri's will contribute to the group.

5.2.10 Mixed methods

- Prof Heather Loveday has recently agreed to chair the group.
- Lucy will stay as Convener.
- The group is organising a face-to-face meeting for all members during the November conference.
- To mainly discuss the guidance, as it is confusing and they plan to modify it, for clarity.

5.2.11 Diagnostic

- Methodology published,
- Pilot review ongoing, with a student using the methodology in a protocol published in JBISIRIR

5.2.12 LoEGoR

- Have begun making changes to guidance following the approval of the scientific committee for making recommendations in systematic reviews.
- Recently have had a GRADE centre approved within JBI, which is a major coup and will drive people towards JBI for guidance.
- Planning to test the critical appraisal selection tool that has been developed.

6. TRANSFER – Assoc Prof Zac Munn

6.1. Transfer Science Program: SUMARI report

Chair advised that version 1.0 will be launched this week and can be used.

Commercially it will be available next during first quarter year.

Fiona questioned the similarity to Cochrane's software. Will users have to download 'grade-pro' separately? Zac advised there is a medium to long term plan for this and as yet not sure if we will do our own Summary of Findings tables. It may not be feasible for JBI; we ideally will be able to import data into GRADEPro GDT.

Jared asked about availability of SUMARI to a non-registered user. Zac stated that the hidden link should not be freely given out, as we need to build the admin tool soon. Cost to persons who have not done CSR is not known yet.

Fiona talked of the fact that part of her students assignments was they must produce protocol, and then some go on to do the Systematic Review. Her suggestion was as a marketing ploy to use JBI tool for protocol for free then again on to SR; get engagement at beginning.

Zac advised JBI Critical appraisal tools are on another tab/page in the website; he noted there will be a lot of work done on the site early 2017. Directions for each criteria important and should be more visible.

ACTION: Make link from Reviewers Manual/SUMARI page to Critical Appraisal tools.

Christina questioned how wording a protocol in past tense to write the SR looks like self-plagiarism. Ed advised they are both part of same project. Latter must always cite the former. Ultimately SR will introduce results and show methods. Will accept duplication in introduction and Inclusion Criteria

Fiona advised that if you Reference yourself of the published protocol; then it is OK.

7. IMPLEMENTATION – Ms Alexa McArthur

7.1. Implementation methods group report

Alexa reported that the Implementation group has continued to meet every 2 months as an engaged group.

Train the trainer can now be run in some centres. Discussion have been held on how methodology plays out in practice. How to do an actual implementation project using JBI software including PACES. Progressing with a lot of work on the JBI Methodology. Plans underway for 2017 to solidify our guidance.

Fiona asked when PACES may be ready. Alexa advised of unknown time frame; maybe piecemeal but as software redeveloped. Implementation chapter may be prior to software. Group is aware of urgency.

Zac advised the manual is intended to be ongoing for PACES so it can be updated.

Hu Yan queried the new JBI model dissemination of SR guidelines and SUMARI availability of critical appraisal for guidelines and evidence summaries. Craig advised there was nothing appropriate or usable right now from JBI; not on short term development agenda. Evidence summary should be peer reviewed plus there is internal screening by JBI fellow before it goes to reference or expert group. Any form of summarization removes content. Implementing needs content, therefore refer to SR primary studies and not evidence summary.

Alexa advised the group could consider this. Hu Yan said the AGREE II system ignores a lot of things.

Craig said may be useful to do the work, however politically it would be fraught with risk. JBI would need to consider its global positioning of groups associated. Maybe it would be best to contribute through GIN and for Hu Yan to get involved.

8. MATTERS FOR REPORTING

8.1. JBISRIR Report

Ed referred to library attachment also spoke of JBISRIR in CoD.

Hanan asked if published protocol link stays on site when SR done. Ed answered we would only remove if another group does the SR. SR would be considered a replacement as a form of update.

Micah will look more into replacement of another authors' work.

Hanan emphasized the need for authors to cite, for impact factor.

9. MATTERS FOR NOTING

9.1 Timetable of Meeting dates

9.2 New Terms of Reference

9.3 Aims and objectives of the Scientific Committee for 2016.

ACTION: Update goals and aims for 2017, approve and discuss next year 1st meeting.

10. ANY OTHER BUSINESS

Christina questioned how authors, who are not part of group and how to record their information.

New EM journal deals with review authors. Now Joan (Admin officer at Queens in Canada) is not inputting work, do sites not come under Queens's wing? Caveat up for re- negotiations.

Ed advised any trained author can submit. Must put an affiliation or will not count for Centre output.

Ed also talked of being in Korea at Cochrane event, he met lots of people who had heard of JBI and was aware of the work and amount of it that JBI do; the presentations were well received and created a lot of discussion. It was pleasing to be in a good synthesis meeting. Craig agreed fully.

Fiona asked if Ed had attended an "evidence live" event in Oxford. It is a yearly event and last year when she attended no one knew of JBI. It is predominately medicos. Would be great to get a big presence there.

Hu Yan "mobile JBI" would be wonderful. Would be good for clinicians.

Chair thanked everyone for a great years work and look forward to working together again in 2017

11. DATE OF NEXT MEETING

The next meeting will be at the beginning of 2017, exact date and time will be advised as soon as possible.

Meeting closed at 1.26pm